



**MINUTES OF THE
FIRST PRIVATE SEWAGE SUB-COUNCIL MEETING OF 2022**

DATE: February 22, 2022

TIME: 9:03 a.m. to 1:04 p.m.

LOCATION: Videoconference

PRESENT: *Sub-Council Members*

Rick Baxter
Barry Bohn
David Dallaire
Arnold Groot
Daniel Morris
Kent Watson
Shane Hussey
David Rose
Steve Neff

Safety Codes Council

Allison Karch, Kathryn Derkach, Susan Rossmann
Kris Schmaltz, Catrin Berghoff (for item 4.2 only)

GUESTS: Angus Chu

RECORDER: Kathryn Derkach

2022 MEETINGS: June 21, October 25

1. Meeting Opening

Council staff called the meeting to order at 9:03 a.m. A round table introduction was held and a videoconference functionality was reviewed.

1.1 Agenda Adoption

David Rose / Daniel Morris moved that the agenda be adopted, as circulated; CARRIED

1.2 New Member Orientation

Council staff provided an orientation to the Safety Codes Council, including its mandate, relationship to government, and the role and responsibilities of members.

2. Matters for Decision

2.1. Closed Session

David Dallaire / David Rose moved to enter closed session; CARRIED

Rick Baxter / Daniel Morris moved to exit closed session; CARRIED

2.1.1. Appointment of Academia industry segment representative

Council staff will reach out to more nominating organizations prior to any decisions on this seat. This item is deferred.

2.1.2. Chair Election

David Dallaire / David Rose moved to appoint Rick Baxter as chair of the PSSC, effective February 23, 2022; CARRIED

2.1.3. Vice-Chair Election

Rick Baxter / David Rose moved to appoint Daniel Morris as vice-chair of the PSSC, effective February 23, 2022; CARRIED

2.1.4. Liaison to the Plumbing Sub-Council

Arnold Groot / Rick Baxter moved to appoint David Dallaire as the primary liaison and Daniel Morris as the alternate liaison to the Plumbing Sub-Council; CARRIED

3. Review Matters Arising/Action List

None identified

4. Matters for Discussion

4.1. Council Updates

A written report was included in the portal and updates were provided on the following:

- The Council office is set to reopen on March 14.
 - Staff will provide information about the in-person meeting in June as soon as possible.

- There is always the option for members to attend virtually if needed.
- The Council is looking for members' input on what safety system data would be beneficial to collect and analyze.
- Council Member Training—spring 2022 dates
 - New Member Orientation: April 28, 9:00 a.m. – 12:30 p.m.
 - Appeals Training: March 8 and 9, 8:30 a.m. – 12:30 p.m. (must attend both days)
 - Contact gerry.letendre@safetycodes.ab.ca to register.
 - These will be offered in the fall as well.
- Watch past webinars, including one on variances, on the [Council website](#).

4.1.1. 2022-2023 Meeting Schedule

The meetings for 2022 are set for: June 21, October 25.

The meetings for the first half of 2023 are set for: January 17, April 18, June 13

4.2. Plumbing Group B SCO Code Update Training

Kris Schmaltz, the Administrator of Certification and Catrin Berghoff, Certification Strategic Advisor at the Council provided an overview of the code update training required for Plumbing Group B SCOs.

- The Private Sewage Standard of Practice 2021 comes into force on November 1, 2022.
- A working group was created to review the code update training.
- A two-day curriculum was developed that includes training on code changes, case studies and exercises that support the code changes, as well as exams which require 80% to pass.
- Training requirements for Group B SCOs will be to take Day 1 of the course with Day 2 being optional but highly encouraged.
- The cost and time commitment of Day 1 is consistent with previous code update training offerings.
- Next steps are to communicate new requirement to SCOs and confirm the deadline for completion once it is determined.
- The Council has partnered with AOWMA to work together on training.

It was suggested that design review for SCOs should be included in the training.

5. Meeting Finalization

5.1. Round Table

The following was discussed:

- Kent Watson emailed some concerns with the new SOP that will be brought forward to the next PSSC meeting. [Council Administration]
- It was questioned if there was a training session on the new SOP at the AWOMA conference. It was reported that there was not.
- Complex systems should be a topic for discussion at a future meeting.
- There will be no Council conference in Banff, but Council staff are working on an in person volunteer appreciation event.

5.2. Next Meeting

The next meeting was reconfirmed for June 21, 2022, at 9:00 a.m. via videoconference.

5.3. Meeting Adjournment

The meeting was adjourned at 1:04 p.m.

– NEW ACTION ITEMS –

5.1. Round Table

- Kent Watson emailed some concerns with the new SOP that will be brought forward to the next PSSC meeting. [Council Administration]

– MOTIONS –

1.1 Agenda Adoption

David Rose / Daniel Morris moved that the agenda be adopted, as circulated; CARRIED

2.1. Closed Session

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Rick Baxter / Daniel Morris moved to exit closed session; CARRIED

2.1.2. Chair Election

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